Newfane Board of Education Meeting Minutes

April 22, 2014

The April 22, 2014 regular meeting of the Newfane Board of Education was held in room 121 of the Early Childhood Center. The meeting was called to order by Board President Reineke at 8:02 p.m.

Mrs. Seymour, District Clerk conducted attendance by roll call.


Dr. Wendt, D. Ames, J. Bower, D. Connolly, B. Schuler, P. Young, P. Leibring, T. Adams, D. Bedette, D. Zapp


Trustee Lakes read the Newfane Central School District’s mission statement.

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, that the proposed agenda for April 22, 2014 be approved.
Resolution Carried:               7 YES               0 NO

Time was allotted for public remarks or comments related to agenda items. B. Hellner inquired about budget information being posted to the web site.

High School Art students from the classes of R. Rimmer and L. Okeefe presented work to the board and described different elements of each project. The students had many pieces and it was a pleasure for all in attendance to see the enthusiasm and creativity of each student’s work. The students were as follows: G. Sinnott, J. Kneeland, L. Adams, M. Diel and K. Culverwell.

President Reineke mentioned the Award of Excellence that Dr. Wendt will be receiving later this month. The Newfane Board of Education, Wilson Board of Education and the O/N BOCES all nominated him for this WNY Educational Services Council Award of Excellence. Congratulations.

Dr. Wendt presented D. Connolly, Director of Facilities with the Utica National Insurance, School Safety Award. Newfane has received this award eight years in a row. Congratulations to the staff for this achievement.

Dr. Wendt mentioned again that he is flattered by the award and support of the districts, “it is not easy to take recognition, it is easier to give direction…” Dr. Wendt appreciated the professional growth that he has made during his time with the share. A reminder was made that the students and teachers return to school on Monday April 28, 2014. The adoption of the school budget brings together all the work that began last July. The budget was developed with the best information that is available. Thank you again to Business Administrator Schuler and the Administrative Team for the goals and five year plans.
There were no reports at this meeting.

The Newfane Teacher’s Association was represented by H. Kursten. There was no report at this time.

Director of Special Education Bower presented the Board of Education with a three year report which outlined attendance and attendance patterns for a three year period. It included use of leave time as well as other time out of the classroom. Discussion took place regarding indications of both little use of time as well as excessive use of time and appropriate action there with.

The Routine Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, that the minutes of the April 1, 2014 regular meeting of the Board of Education be and are approved.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the months of July 2013 through March 2014.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education accept and file the July 1, 2013 through March 31, 2014 Budget Status Reports as submitted.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for the period of July 1, 2013 through March 31, 2014.

<table>
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<tr>
<th>SCHOOL</th>
<th>PERIOD</th>
<th>ENDING BALANCE</th>
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<tr>
<td>Newfane Elementary</td>
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<td>Newfane Middle School</td>
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<td>Newfane High School</td>
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Resolution Carried: 7 YES 0 NO

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2014.04.22.5E.
Resolution Carried: 7 YES 0 NO
Motion made by Trustee Malone seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education accept, with regret, the resignation for the purpose of retirement, of Robert Rimmer, from his Art Teacher position, effective June 30, 2014, at the close of business.
Resolution Carried:               7 YES              0 NO

The following Personnel Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.

Motion made by Trustee Artieri and seconded by Trustee Malone
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Christina Sosnowski, residing in Lewiston, New York, be and is approved to work as a Long Term Substitute Mathematics Teacher in the District, at a rate of one hundred dollars a day, effective April 28, 2014 through June 30, 2014.
Resolution Carried:               7 YES              0 NO

Motion made by Trustee Artieri and seconded by Trustee Malone
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Kristi Johnson, residing in Newfane, New York, be and is approved to work as a certified substitute teacher in the District, effective April 23, 2014.
Resolution Carried:               7 YES              0 NO

Motion made by Trustee Artieri and seconded by Trustee Malone
RESOLVED, that the Board of Education appoint the following individuals, as listed below, to work for a stipend of $120.00 during the District’s Annual Budget Vote and Election to be held on May 20, 2014; and further that, as permitted by Board policy number 5323, meals and refreshments will be provided to ten election inspectors, the District Clerk and the Business Administrator at a cost not to exceed $225.00:

**Gerald Claude**
2829 Transit Road, Newfane, New York 14108 Machine Custodian

**Roger Taylor**
6124 East Avenue, Newfane, New York 14108 Machine Custodian

**Carol Miles**
3397 Lockport-Olcott Road, Lkpt, New York 14094 Chief Election Inspector

**Darlene Erick**
6347 Hatter Road, Newfane, New York 14108 Asst. Election Inspector

**Grace Russell**
2206 Hess Road, Appleton, New York 14008 Asst. Election Inspector

**Dolores Mitchell**
6113 Prospect Street, Newfane, New York 14108 Asst. Election Inspector

**Jan Edgerton**
3301 Ewings Road, Newfane, New York 14108 Asst. Election Inspector

**Dave Edgerton**
3301 Ewings Road, Newfane, New York 14108 Asst. Election Inspector

**Judy Murphy**
2765 Main Street, Newfane, New York 14108 Asst. Election Inspector

**Susan Stolzenberg**
6172 Godfrey Road, Burt, New York 14028 Asst. Election Inspector

**Linda Klumpp**
3068 Hess Road, Appleton, New York 14008 Asst. Election Inspector

*PERSONNEL ORDER OF BUSINESS*

Accepted the resignation of R. Rimmer for the purpose of retirement
Encl. 2014.04.22.6A

Approved C. Sosnowski as a Long Term Substitute Math Teacher
Encl. 2014.04.22.6B

Approved K. Johnson as a certified substitute teacher
Encl. 2014.04.22.6C

Resolution Carried:               7 YES              0 NO

Motion made by Trustee Artieri and seconded by Trustee Malone
RESOLVED, that the Board of Education appoint Nancy Kogo, 2944 Krueger Road, North Tonawanda, New York 14120 and Gail Montedoro, 4 Harding Avenue, Lockport, New York 14094 to work as Election Inspectors for a stipend of $50.00 each and also be paid for round trip mileage at the current IRS rate, in order to assist in the completion of absentee ballots at the Newfane Health Facility, as required by law, for the Newfane School District’s Annual Budget Vote and Board of Election to be held on May 20, 2014.
Resolution Carried:               7 YES              0 NO

Resolution Carried:               7 YES              0 NO

Motion made by Trustee Artieri and seconded by Trustee Malone
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education does hereby officially declare May 23, 2014 as a “no school day” for students, teachers, staff and administrative personnel.
Resolution Carried:               7 YES              0 NO

Motion made by Trustee Lakes and seconded by Trustee Little
RESOLVED, that the General Fund Budget for the 2014-2015 school year of the Newfane Central School District shall be $33,918,036 and that said amount shall be put forth before the District voters on May 20, 2014, as Proposition 1.
FURTHER RESOLVED, that the proposed property tax report card and budget notice, which corresponds to the budget, adopted on April 22, 2014 for the 2014-2015 school year, be and is approved.
Resolution Carried:               7 YES              0 NO

Motion made by Trustee Little and seconded by Trustee Lakes
RESOLVED, that the Board of Education of the Newfane Central School District cast its votes for the Orleans/Niagara BOCES Board of Education members for the following six individuals: Janice Covell, Starpoint Central School District; Thomas Klotzbach, Lyndonville Central School District; Arthur Pappas, North Tonawanda City School District; James Reineke, Newfane Central School District; Ruth Smith, Barker Central School District; Wendy Swearingen, Lewiston-Porter Central School District.
Resolution Carried:               7 YES              0 NO

Motion made by Trustee Kilcullen and seconded by Trustee Little
RESOLVED, that the Board of Education of the Newfane Central School District, hereby approves the proposed administrative budget for the Orleans/Niagara BOCES in the amount of $2,429,383.
Resolution Carried:               7 YES              0 NO

Due to its length, this resolution was considered read in its entirety.

STATE ENVIRONMENTAL QUALITY REVIEW ACT
TYPE II RESOLUTION REGARDING


Declaration of Memorial Day Holiday

NEW ORDER OF BUSINESS

Adoption of the 2014-2015 School Budget
Encl. 2014.04.22.7A

Cast votes for the Orleans/Niagara BOCES Board of Education

Approved the proposed Administrative budget for the Orleans/Niagara BOCES
Encl. 2014.04.22.7C

Adopted SEQRA (State Environmental Quality Review Act) relating to High School interior

Due to its length, this resolution was considered read in its entirety.

Motion made by Trustee Malone and seconded by Trustee Lakes
STATE ENVIRONMENTAL QUALITY REVIEW ACT
TYPE II RESOLUTION REGARDING
NEWFANE CENTRAL SCHOOL DISTRICT'S
2014-15 CAPITAL OUTLAY PROJECT

WHEREAS, the Newfane Central School District (the “District”) plans to undertake a capital outlay project (at a maximum estimated cost of $100,000) involving High School interior renovations that may include general trades, mechanical, electrical, plumbing and structural systems (collectively, the “Capital Outlay Project”); and

WHEREAS, in accordance with New York State Education Department (“SED”) guidance and policy, the local school district / board of education is the appropriate agency to be the lead agency to undertake project review under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any of the thresholds in section 617.4,” “maintenance or repair involving no substantial changes in an existing structure or facility,” and/or “routine activities of educational institutions;” and

WHEREAS, the proposed Capital Outlay Project constitutes such replacement, rehabilitation or reconstruction activities without exceeding any of the applicable thresholds, and/or maintenance or repair activities, and/or routine activities of educational institutions; and

WHEREAS, under the terms of the 2010 Letter of Resolution between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a State Historic Preservation Office (“SHPO”)) and SED and the Letter of Resolution’s exemption form, a project is exempt from SHPO review because (i) a building is less than 50 years old at the time of project initiation and it is not the work of a recognized Master Architect, Designer or Builder, or associated with persons or events significant in the history of the State of New York, or (ii) a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Register, or (iii) the project work on a building falls under exempt work items specified in Appendix A of the Letter of Resolution, has been designed in accordance with the Letter of Resolution, certain scope of work items have been submitted to SHPO for review and approval if required by the Letter of Resolution, and therefore the project will have little or no potential impact on the character of historic resources; and that, regardless of any of the three exemptions being selected, any portions of a project that include site work or ground disturbance, not covered under the work items specified in Appendix A, have been submitted to SHPO for review of possible impacts to archeological resources; and

WHEREAS, the District’s High School is less than 50 years old and the District’s architect therefore has determined that the first exemption in the paragraph above applies to the proposed Capital Outlay Project and that it will execute the Letter of Resolution form indicating that the work to be done will have no impact on the character of historic resources and is exempt from SHPO review, and that no site work or ground disturbance will be undertaken, and that it will include the Letter of Resolution form in the submission to SED for the Capital Outlay Project.

NOW, THEREFORE, BASED ON SUCH REVIEW AND CONSIDERATION, BE IT RESOLVED by the Board that:

1. The Board is the lead agency for the SEQRA review of the proposed Capital Outlay Project.

2. The proposed Capital Outlay Project is a Type II action which is not
subject to review under SEQRA, and it will not result in a significant adverse impact on the environment.

3. The Superintendent of Schools of the District is hereby authorized to sign and file or have filed on behalf of the District all documents necessary to comply with SEQRA.

4. This resolution is effective immediately.

There was a roll call vote and;
Resolution Unanimously Carried: 7 YES 0 NO

Due to its length, this resolution was considered read in its entirety.

Motion made by Trustee Little and seconded by Trustee Schmitt

RESOLUTION OF THE NEWFANE CENTRAL SCHOOL DISTRICT (THE "DISTRICT") AUTHORIZING AND DIRECTING THE INCLUSION OF FUNDING FOR A "CAPITAL OUTLAY" PROJECT (INVOLVING THE RECONSTRUCTION OF AND CONSTRUCTION OF MODEST UPGRADES AND IMPROVEMENTS TO THE DISTRICT'S HIGH SCHOOL BUILDING) IN THE DISTRICT'S PROPOSED 2014-2015 BUDGET

WHEREAS, the Newfane Central School District (the "District"), after consultation by District officials with the District's retained architectural firm (Cannon Design), has resolved that the District should propose to undertake, during the District's pending (2014-2015) fiscal year, a capital outlay project involving the reconstruction of and construction of modest upgrades and improvements to the District's High School Building including, but not limited to, interior renovations that may consist of general trades, mechanical, electrical, plumbing and structural systems (collectively, the "Capital Outlay Project"); and

WHEREAS, the maximum estimated cost of the Capital Outlay Project has been determined by Cannon Design to be $100,000; and

WHEREAS, the District is proposing that the Capital Outlay Project be financed by the application of $100,000 of funds to be earmarked for such purpose in the District's pending (i.e., 2014-2015) budget, with the work on the Capital Outlay Project to occur during such pending fiscal year; and

WHEREAS, the District's Board of Education has separately determined that the proposed Capital Outlay Project is a Type II action, which is not subject to review under SEQRA, and that the proposed Capital Outlay Project will not result in a significant adverse impact on the environment;

NOW, THEREFORE, BT IT RESOLVED, that the proposed Capital Outlay Project shall be included as a "transfer to capital" line item (not exceeding $100,000 in amount) in the District’s proposed budget for the 2014-2015 fiscal year (with appropriate additional notification to District voters regarding the specific details of the work to be given in connection with the District’s regular budget approval process), so that the Capital Outlay Project may be undertaken and completed (assuming voter approval of the proposed budget) in the District’s 2014-2015 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

There was a roll call vote and;
Resolution Unanimously Carried: 7 YES 0 NO

Motion made by Trustee Little and seconded by Trustee Schmitt

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Cannon Design be and is authorized to perform architecture services per the attached agreement for capital projects to be completed by June 30, 2015.

Resolution Carried: 7 YES 0 NO

Encl. 2014.04.22.7F

Approved architect services for capital project
Motion made by Trustee Schmitt and seconded by Trustee Lakes  
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education approve the summer school lease agreement between the Newfane Central School District and the Orleans/Niagara Board of Cooperative Education Services as presented in enclosure 2014.04.22.7G.  
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Lakes  
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education approve up to six Board of Education Trustees to attend the Western New York Educational Service Council, Awards for Excellence Dinner on April 30, 2014 and also authorized is the payment of associated expenses with this event not to exceed $240.00.  
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Kilcullen  
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education create twelve positions of Summer Make Up Credit Teachers, effective July 1, 2014, not to exceed fifty hours.  
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Little  
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education create the following positions of AVID Summer Bridge Program Teachers, effective July 1, 2014, not to exceed sixty hours.  
Middle School:   
Math 7-12 certification – 3 positions  
Science 7-12 certification – 2 positions  
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Little and seconded by Trustee Malone  
RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, that the Board of Education authorize the expenditures associated with the kindergarten moving up breakfast to be held on May 22, 2014 not to exceed $100.00.  
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Malone and seconded by Trustee Kilcullen  
RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, that the Board of Education authorize the expenditures associated with the AVID selection workshop and breakfast to be held on May 15, 2014 not to exceed $250.00.  
Resolution Carried: 7 YES 0 NO

Time was allotted for public remarks or comments. M. Sheldon addressed the board regarding educational opportunities. President Reineke expressed that the board is unified in promoting student achievement while right sizing and following an academic plan. Dr. Wendt added that we need to avoid devastation to programs so we need to make choices early by using the academic and financial five year plans that were developed. The standard for excellence is measured by Business First. There was a question as to what information was available on the website.
Motion made by Trustee Artieri and seconded by Trustee Little
MOVED, that the Board of Education enter into executive session to discuss the
status of the Newfane Teacher’s Association contract negotiations and
to discuss employment history of a particular individual.
Resolution Carried:  7 YES    0 NO
Recessed at:       10:03 pm
Reconvened at:    11:25 pm

The Board of Education Trustees and Interim Superintendent Wendt used this
time to share information items, no action to be taken.
Note: The board decided to conduct an Exit Poll again this year at the District
Budget Vote and Election. Trustee Malone will lead this endeavor.

Motion made by Trustee Little and seconded by Trustee Kilcullen
MOVED, that the Board of Education adjourn the meeting.
Resolution Carried:  7 YES    0 NO
Meeting adjourned at 11:25 p.m.

Respectfully submitted,

Bernadette Seymour
District Clerk