



NEWFANE CENTRAL SCHOOL DISTRICT

6273 Charlotteville Road, Newfane, NY 14108

716.778.6850 Phone / 716.778.6852 Fax

www.newfane.wnyric.org

SUBSTITUTE TEACHING APPLICANTS

If you are interested in becoming a substitute teacher for the Newfane Central School District, please visit the Western New York School Application System (Applicant Tracker) to apply:

https://wnyric.atenterprise.powerschool.com/ats/app_login?COMPANY_ID=00005387

You will need to complete a **Certified** application regardless of certification status (uncertified or certified). Please be sure to list three (3) references and their contact information on your application. You will also need to upload a letter of interest and resume. Once your application is complete and documents are uploaded, you must **apply** to the Newfane Central School District's posting for Substitute Teachers on the Application System.

If you have any technical difficulties with the Applicant Tracker system, please contact the Western New York Regional Information Center Service Desk at <https://www.wnyric.org/en/about-us/service-desk.aspx>

IMPORTANT ITEMS TO NOTE:

- All substitute teaching applicants must complete the fingerprinting process and receive clearance through the New York State Education Department (NYSED) prior to being recommended for appointment by the Newfane Board of Education. If you have not been previously fingerprinted through the NYSED, please visit the following site to schedule an appointment:
<http://www.nysed.gov/educator-integrity/fingerprinting>
- Substitute interviews will be scheduled periodically throughout the school year. When a date has been determined, you will receive an email from Mr. Peter Young, Director of Curriculum, Instruction, Assessment & Technology, which will include the date, time, and location of interview as well as additional documents you will need to bring.
- Per diem substitute teachers are paid based on certification status. Teacher certification is preferred. The rates of pay for the 2022-23 school year are as follows:

Uncertified Substitute Teachers = \$100/day

Certified Substitute Teachers = \$120/day

Certified Long Term Substitute (if assignment is determined to be more than 10 days) = \$130.00/day

Should you have any questions regarding this information, please contact Shannon Emborsky, Secretary to the Superintendent, at semborsky@newfanecentralschools.org

The Newfane Central School District does not discriminate against any employee, student, applicant for employment or candidate for enrollment on the basis of gender (including gender identity, or transgendered status), race, color, religion or creed, age, national origin, marital status, disability, sexual orientation or any other classification protected by law (including, with respect to employees and applicants for employment, genetic predisposition or carrier status), unless based upon a bona fide occupational qualification or otherwise provided for by law. Any person wishing to obtain information about the District's procedures for grieving alleged civil rights violations may obtain information by contacting Jennifer Bower, Civil Rights Compliance Officer, One Panther Drive, Newfane, NY 14108, telephone number 716.778.6468.