Debra Zapp and Pamela Leibring presented revisions to the Code of Conduct as a Public Hearing. State required changes were outlined to explain the changes. There was a time period for questions and answers. The revised Code of Conduct was voted on during the regular meeting that followed.

The November 5, 2013 regular meeting of the Newfane Board of Education was held in room 121 of the Newfane Early Childhood Center. The meeting was called to order by Board President Reineke at 7:05 p.m.

Mrs. Seymour, District Clerk conducted attendance by roll call.


Dr. Wendt, D. Ames, J. Bower, D. Connolly, B. Schuler, P. Young, T. Adams, T. Stack, D. Zapp

J. Flagler, P. Bochnewetch, S. Tower, J. Roger, L. Fletcher, E. Conlon, and Drama Club students

Trustee Lakes read the Newfane Central School District’s mission statement.

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, that the proposed agenda for November 5, 2013 be approved as amended.
Resolution Carried: 7 YES 0 NO

Time was allotted for public remarks or comments related to agenda items. J. Flagler suggested that in the Code of Conduct, Coaches also be listed out with guidelines for conduct.

President Reineke welcomed former trustee J. Flagler as well as Dr. V. Coppola who was invited as a search consultant to the meeting. President Reineke recapped the recent sporting events and Circuit Stompers 5K race that took place. He gave Trustee Schmitt and Trustee Lakes an opportunity to speak regarding their experience at the NYSSBA Convention. There was also an update regarding ongoing communication between the Wilson CSD and Newfane CSD to evaluate the current Superintendent Share. It is anticipated that the share will continue through December 31, 2013. It is anticipated that the board will meet with two more Superintendent Search Consultants. December 5, 2013 is the Rural Schools Association Program.

Vice-President Artieri acknowledged a donation made by Ms. Pierre to our district libraries by presenting a plaque that will be displayed in each of the three libraries to her sister, Mr. Wong. The plaques highlighted the love of reading that their mother P.J. Brewster passed on.
Dr. Wendt reminded the Board of Education that the Rural Schools Association Program regarding district sharing is coming up and that he will be a presenter, the topic being his current Superintendent share position. Dr. Wendt noted that he has experienced the most growth over a four month period during this share. He acknowledged that having a functional Board of Education and functional Administration makes the share possible. Dr. Wendt has been working on the issues that the State Education Department initiatives are presenting to rural districts. Keeping separate governing bodies in each district during a share is a priority. Appreciation to the Board of Education trustees and all the work they do was given as well as appreciation to Ms. Wong and Ms. Pierre for their donation. Thank you was also mentioned for the five year plans that were developed. Kudos went out to the drama club and fall sports teams. Dr. Wendt received a letter from the Medina Athletic Director commending our students as they showed plenty of class at a recent event. Please note that the winter closing information will be on channels 2,4 and 7 as well as radio WLVL 1340 and WBEN 930.

President Reineke indicated that the standing committees will have an opportunity to update the board regularly after meeting dates have been established.

The Newfane Teacher’s Association was represented by L. Fletcher, there was no report.

Mrs. Tower was recognized by Mr. Schuler, Business Administrator for her skill and professionalism. Mrs. Tower outlined the schedule in the district for audits and other financial transactions. She commended our local First Niagara Bank on their performance accepting in person payments for taxes.

Mrs. Roger was also recognized by Mr. Schuler, Business Administrator for her skill and professionalism. Mrs. Roger described the process of preparing for and then collection of taxes. She also outlined the timeline for collection.

Mr. Ames thanked the Business Office for monitoring spending in the Athletic Department and communication regarding such. There was a complete outline of participation in each sport and cost associated with teams handed out and discussed.

Mr. Young gave a briefing on current district clubs and organizations. It was requested by Trustee Schmitt that the Board of Education receive information regarding participation number and dates meetings held.

Mr. Schuler, Business Administrator presented the Board of Education with a five year financial plan for the district. There were three outlined options that the district could take. It was stated that the NYS Comptroller as well as Mr. Schuler recommend that reduction of personnel begins in the 2014-15 school year. There was a discussion period to answer questions and discuss the options. In conjunction with the five year educational plan Dr. Wendt made the comment that the Board of Education must come to a financial level of comfort and then the Administrative Team has to make suggestions for the reduction.
Dr. Wendt presented the five year educational plan. The plan concentrates on student enrollment, attendance, graduation rates, Business First rankings, school culture and professional development opportunity.

Dr. Vincent Cappola presented the Board of Education with an thorough outline of what could be expected if his consulting services were used in a Superintendent Search. A discussion took place between the two parties. It is expected that other consultants will be scheduled to meet with the Board in the future.

The Routine Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.  

**SPECIAL ORDER OF BUSINESS**  
Mr. Young  
Superintendent Search

**ROUTINE ORDER OF BUSINESS**  
Approved the minutes of the October 15, 2013 regular meeting  
Encl. 2013.11.05.6A

**ROUTINE ORDER OF BUSINESS**  
Accepted and filed the Treasurer’s Monthly Report  
Encl. 2013.11.05.6B

**ROUTINE ORDER OF BUSINESS**  
Accepted and filed the Fuel Tank Reconciliation  
Encl. 2013.11.05.6C

**PERSONNEL ORDER OF BUSINESS**  
Appointed N. Wheeler as a Cafeteria Monitor  
Encl. 2013.11.05.7A
Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Karen Schlum, residing in Lockport, New York, be and is approved to work as a certified substitute teacher in the District, effective November 6, 2013.
Resolution Carried: 7 YES 0 NO

批准 K. Schlum 作为认证兼职教师
附录 2013.11.05.7B

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Victoria Taylor, residing in Burt, New York, be and is approved to work as a certified substitute teacher in the District, effective November 6, 2013.
Resolution Carried: 7 YES 0 NO

批准 V. Taylor 作为认证兼职教师
附录 2013.11.05.7C

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Bridget Rippe, residing in Lockport, New York, be and is approved as an unpaid practicum student in the Middle School and High School, in affiliation with the Education Program at Medaille College from November 6, 2013 through May 30, 2014 placed with Elizabeth Botzer, PH.D.
Resolution Carried: 7 YES 0 NO

批准 B. Rippe 作为非工资实习生
附录 2013.11.05.7D

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Dawn Cavaretta be and is approved as an unpaid assistant for the 2013-14 school year in the sport of Swimming, and that Shanna Klumpp and Karlene Pratt be and are approved as unpaid assistants for the 2013-14 school year in the sport of girls Basketball, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.
Resolution Carried: 7 YES 0 NO

批准 D. Cavaretta, S. Klumpp, and K. Pratt 作为志愿者教练
附录 2013.11.05.7E

The New Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.

NEW ORDER OF BUSINESS

Accepted a donation for the districts three libraries
附录 2013.11.05.8A

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that a $3,000.00 donation be received from Susan Perrier, in memory of her mother’s love for reading, for the purchase of library books in the Elementary, Middle and High School libraries and;
FURTHER RESOLVED, that the funds be recorded as A2705 and that the expenditure budget be increased by $1,000 in each of the budget codes A2610-460-40, A2610-460-60 and A2610-460-70.
Resolution Carried: 7 YES 0 NO

批准向该区三所图书馆捐款
附录 2013.11.05.8B

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the revised Code of Conduct annexed to this resolution, be and is approved.
Resolution Carried: 7 YES 0 NO

批准修订的《行为规范》
附录 2013.11.05.8B
Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Catherine Stedman, Physical Education teacher, attend the NYS Association for Health, Education, Recreation and Dance annual conference at the Turning Stone Resort and Conference Center in Verona, New York, and also are approved the associated expenses incurred while traveling November 21, 2013 to November 22, 2013, not to exceed $500.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that Daniel Connolly, Facilities Director attend the School Facility Managers’ Academy conference at the NYSSBA Training Center in Latham, New York, and also are approved the associated expenses incurred while traveling December 2, 2013 through December 4, 2013, not to exceed $900.00.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Artieri and seconded by Trustee Little
RESOLVED, that the following budget transfer of $14,407.20 be and is authorized:
From budget code A2630-490-32 (BOCES service)
To budget code A2630-425-32 (contractual technology)
Resolution Carried: 7 YES 0 NO

The Board of Education discussed the cost and benefits related to continuing the membership to the New York State School Boards Association.

The Board of Education Trustees, Interim Superintendent Wendt and building Principals used this time to share information items, no action to be taken.

Motion made by Trustee Little and seconded by Trustee Schmitt
MOVED, that the Board of Education adjourn the meeting.
Resolution Carried: 7 YES 0 NO
Meeting adjourned at 9:51 p.m.

CONCLUDING ORDERS OF BUSINESS

Respectfully submitted,

Bernadette Seymour
District Clerk