



**Newfane Central School District
Board of Education**

NEWFANE BOARD OF EDUCATION MEETING MINUTES

January 17, 2023

The January 17, 2023 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Tomasine at 7:00 pm.

CALL TO ORDER

A. Casinelli, R. Dunn, N. Everett, A. Kennedy (remote), M. Lingle, J. Schmitt, S. Tomasine

TRUSTEES PRESENT

M. Baumann, K. Klumpp, D. Hawkins, C. Miller, P. Young

**ADMINISTRATION
PRESENT**

N. Enderton, L. Fletcher, R. Hathaway, N. Kiser

OTHERS PRESENT

The District Mission Statement was read by Trustee Schmitt.

PLEDGE OF ALLEGIANCE

and

**DISTRICT MISSION
STATEMENT**

Motion made by Trustee Schmitt and seconded by Trustee Lingle
RESOLVED, that the proposed agenda for January 17, 2023 be approved.

**ESTABLISH ORDERS OF
THE DAY**

Resolution Carried: 7 YES 0 NO

Approved the agenda

There were no remarks at this time.

**PUBLIC REMARKS OR
COMMENTS**

INSTRUCTIONAL COACHES UPDATE:

REPORTS

Mr. Young along with three Instructional Coaches presented the Board with a presentation on Instructional Coaching. The Instructional Coaches were Lisa Fletcher the ELA Coach, Rachell Hathaway the Math Coach and Nick Kiser the Technology Coach. Each Coach highlighted what the students have been doing now and what is planned moving forward.

PRESIDENT REPORT:

President Tomasine mentioned having a possible round table meeting with Tony Day on February 7, 2023.

SUPERINTENDENT REPORT:

Superintendent Baumann shared with the Board of Education the preliminary terms of the budget development, the current status, fiscal goals, review of components and long – term budget goals.

Mr. Baumann with V. Bower, the advisor for the elementary school student senate, accepted a donation from Tops Friendly Market in Newfane NY. Geoff Saxton, the new manager of Tops, and his employees raised funds to help needy families in the district with outstanding school lunch bills. The

officials at Tops corporate office pledged to match the funds employees raised, bringing the total of the donation to \$660.

Mr. Baumann shared with the Board that a Science Teacher has been found and should be starting soon. He also stated Mrs. Klumpp would be coming back to school at the end of the month. A drafted map of the middle school parking lot provided by Cannon was shared with the Board by Mr. Baumann to review for any suggested changes. Mr. Baumann stated the Instructional Coaches were doing a great job and thanked them for their efforts.

COMMITTEE REPORTS:

Audit Committee – Trustee Lingle gave a summary of the Internal Audit report and will share the final report with the Board prior to the recommendation for acceptance in March.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

The NTA was represented by L. Fletcher, she thanked the Board for their support and looks forward to a smooth transition as the Board searches for a new Superintendent.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, that the minutes of the December 20, 2022 and January 3, 2023 meetings of the Board of Education be and are approved.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2023.1.17.8B.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer’s Monthly Report for the period of December 2022.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Capital Budget Status Report for the periods of July 1, 2020 to December 31, 2022.

Resolution Carried: 7 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved meeting minutes
Encl. 2023.1.17.8A

Approved the classification and placement of students
Encl. 2023.1.17.8B

Accepted and file the Monthly Treasurer’s Reports
Encl. 2023.1.17.8C

Accepted and filed the Capital Budget Status Report
Encl. 2023.1.17.8D

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept and file the following Warrant Reports for the
period of December 2022.

Resolution Carried: 7 YES 0 NO

Accepted and filed the
Monthly Warrants
Encl. 2023.1.17.8E

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept and file the School Lunch Profit and Loss
Statement for the period of November 2022.

Resolution Carried: 7 YES 0 NO

Approved School Lunch
Profit and Loss
Statement
Encl. 2023.1.17.8F

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept and file the Quarterly Appropriation Status
Report for the period ending December 2022.

Resolution Carried: 7 YES 0 NO

Accepted and filed the
Quarterly Appropriation
Status Report
Encl. 2023.1.17.8G

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education accept and file the Quarterly Student Activity Funds
Report for period ending December 2022.

Resolution Carried: 7 YES 0 NO

Accepted and filed the
Quarterly Student
Activity Reports
Encl. 2023.1.17.8H

The Personnel Order of Business was voted on by consensus to be listed
separately in the minutes. Except resolution 9A, 9B, and 9C.

Motion made by Trustee Schmitt and seconded by Trustee Dunn
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept, with regret, the resignation for the
purpose of retirement, of Jeffrey Kneeland, from his Elementary Teacher
position, effective June 30, 2023 at the close of business.

Resolution Carried: 7 YES 0 NO

**PERSONNEL ORDER OF
BUSINESS**
Accepted resignation for
the purpose of
retirement
Jeffrey Kneeland,
Elementary Teacher
Encl. 2023.1.17.9A

Motion made by Trustee Schmitt and seconded by Trustee Everett
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept, with regret, the resignation for the
purpose of retirement, of Teresa Kam, from her Mathematics Teacher
position, effective June 30, 2023 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted resignation for
the purpose of
retirement
Teresa Kam,
Mathematics Teacher
Encl. 2023.1.17.9B

Motion made by Trustee Schmitt and seconded by Trustee Lingle
RESOLVED, upon the recommendation of the Superintendent of Schools,
that the Board of Education accept, with regret, the resignation for the
purpose of retirement, of Debra Zapp, from her Mathematic Teacher
position, effective June 30, 2023 at the close of business.

Resolution Carried: 7 YES 0 NO

Accepted resignation for
the purpose of
retirement
Debra Zapp,
Mathematics Teacher
Encl. 2023.1.17.9C

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Megan Hillman residing in Lockport, New York, be and is appointed to a 1.0 FTE Instructional Associate position, effective January 3, 2023, with a 52-week probationary period from January 3, 2023 to January 2, 2024 at a rate of \$16.11 per hour according to the terms and conditions of the CSEA bargaining agreement.

Resolution Carried: 7 YES 0 NO

Appointed M. Hillman,
Instructional Associate
Encl. 2023.1.17.9D

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Eric Bitner residing in Lockport, New York, be and is appointed to a 1.0 FTE Instructional Associate position, effective January 3, 2023, with a 52-week probationary period from January 3, 2023 to January 2, 2024 at a rate of \$16.11 per hour according to the terms and conditions of the CSEA bargaining agreement.

Resolution Carried: 7 YES 0 NO

Appointed E. Bitner,
Instructional Associate
Encl. 2023.1.17.9E

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Gwendolyn Johnson be and is appointed as an Instructional Lifeguard, effective January 18, 2023.

Resolution Carried: 7 YES 0 NO

Approved G. Johnson,
Instructional Lifeguard
Encl. 2023.1.17.9F

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following people be and are approved as substitutes in the district as noted:

Amber Culverwell – non-certified Substitute Teacher Effective 1/18/2023

Olivia Sheldon – non-certified Substitute Teacher Effective 1/18/2023

Resolution Carried: 7 YES 0 NO

Approved substitute
CSEA employees
Encl. 2023.1.17.9G

The New Order of Business was voted on by consensus to be listed separately in the minutes. Except Resolution 10C.

Motion made by Trustee Schmitt and seconded by Trustee Dunn RESOLVED, that the Board of Education approve the Wrestling Team, including individuals listed in the enclosure (which may be amended), Coaches and chaperones to participate in the Eastern States Classic Wrestling Tournament being held the Sullivan County Community College in Sheldrake, New York, January 12, 2023 through January 14, 2023 and, RESOLVED, that all students will travel with and be chaperoned by coaches. RESOLVED, that prior to the scheduled trip, the Coach/Athletic Director will provide to the High School Principal a full and complete itinerary, player list, chaperone list, and related details.

RESOLVED, that a field trip request form be completed and the standard release forms be executed for each player and Coach in attendance and that same be delivered to the Principal prior to departure.

RESOLVED, upon the recommendation of the Superintendent of Schools, the

**NEW ORDER OF
BUSINESS**
Approved participation in
a Wrestling Tournament
Encl. 2023.1.17.10A

Board approves the expenses as outlined in Enclosure 2023.1.17.10A.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Dunn RESOLVED, upon the recommendation of the Superintendent of Schools, that Chance Puinno, Chuck Nagel, Ryan Keys, John Vosburgh and Mike Capen, Football Coaches and Athletic Director, attend the NYS High School Football Coaches Association Football Clinic at the Turning Stone Resort and Conference Center in Verona, New York, traveling February 2, 2023 to February 4, 2023, also are approved the associated expense, as presented in Enclosure 2023.1.17.10B.

Resolution Carried: 7 YES 0 NO

Approved a conference, Football Coaches and Athletic Director Encl. 2023.1.17.10B

Motion made by Trustee Schmitt and seconded by Trustee Dunn RESOLVED, upon the recommendation of the Superintendent of Schools, that Sean McDonnell, Special Education Teacher, be approved to attend the New York State Education Department CRQ Committee at The University of the State of New York, in Albany, New York, February 13, 2023 to February 15, 2023 or March 1, 2023 to March 3, 2023 and also approve the associated expenses as per Enclosure 2023.1.17.10C.

Resolution Carried: 7 YES 0 NO

Approved The New York State Education Department CRQ Committee Request Encl. 2023.1.17.10C

Motion made by Trustee Dunn and seconded by Trustee Lingle RESOLVED, upon the recommendation of the Superintendent of Schools, that the item listed in Enclosure 2023.1.17.10D and appended to this resolution be and is declared excess property, and; FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be and is authorized to dispose said item.

Resolution Carried: 7 YES 0 NO

Declared Excess Property Encl. 2023.1.17.10D

There were no comments at this time.

CONCLUDING ORDERS OF BUSINESS
Public remarks or comments

This time was used for trustees to share information without action.

Anything for the "good of the order"

- Calendar recommendation

PRESENTATIONS FOR THE NEXT MEETING

Motion made by Trustee Schmitt and seconded by Trustee Dunn MOVED, that the Board of Education enter Executive Session to discuss the Superintendent evaluation and specific personnel matter.

Resolution Carried: 7 YES 0 NO

Executive Session

Meeting recessed at: 9:24 pm reconvened at: 10:06 pm

Motion made by Trustee Lingle and seconded by Trustee Casinelli
MOVED, that the Board of Education adjourn the meeting.
Resolution Carried: 7 YES 0 NO
Meeting adjourned at: 10:06 pm

ADJOURNMENT
Respectfully submitted,

Crystal Frank
District Clerk