



**Newfane Central School District  
Board of Education**

**NEWFANE BOARD OF EDUCATION MEETING MINUTES**

**August 3, 2021**

The August 3, 2021 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Lingle at 7:01 pm.

**CALL TO ORDER**

A. Casinelli, A. Kennedy, M. Lingle, E. Oudette, J. Schmitt, M. Stefanoski,  
S. Tomasine  
G. Noon, K. Klumpp, D. Hawkins, P. Young

**TRUSTEES PRESENT**

**ADMINISTRATION  
PRESENT  
OTHERS PRESENT  
PLEDGE OF ALLEGIANCE  
and  
DISTRICT MISSION  
STATEMENT**

The District Mission Statement was read by Trustee Tomasine.

Motion made by Trustee Kennedy and seconded by Trustee Casinelli  
RESOLVED, that the proposed agenda for August 3, 2021 be approved as amended.

**ESTABLISH ORDERS OF  
THE DAY**  
Approved the agenda

Resolution Carried:           7 YES           0 NO

There were no remarks at this time.

**Public remarks**

**PRESIDENT REPORT:**

**REPORTS**

President Lingle wanted to confirm the start time for the Elementary School for the fall, it will be back to the standard time.

The board can expect updates monthly on the Capital Project spending and accounts.

President Lingle shared with the board that September 1<sup>st</sup> is the Welcome Back meeting of the district and that she encourages the other trustees to attend as it is a great event and good to see all the staff return. She will be speaking again this year, unless another wants to.

The Administrative Residency Policy was shared for the September 7<sup>th</sup> meeting discussion on amending or abolishing the policy. She asked that the Trustees review the wording and share any ideas on it with the other members of the board.

**SUPERINTENDENT REPORT:**

Superintendent Baumann updated the Board of Education on the Capital Project progress and mentioned that the full size prints of the project were available for viewing in room 121.

Mr. Baumann shared that the current tenants, Head Start, will be adding a section to the Early Childhood Center Playground including the payment schedule.

Return to school discussion: Superintendent Baumann shared a lot of information from the Governors Report of August 2. The district will take its guidance from the New York State and Niagara County Health Departments.

As of today, there is discussion on vaccine mandates and/or testing mandates. He shared some ideas for Newfane District, however, things may change. There was discussion on staff and student health disclosure with no definitive decision as of now. There will be a letter send to parents and staff outlining current recommendations and expectations including mask wearing and procedures for the opening in September.

The Superintendent received one call after a recent letter regarding remote instruction was sent out. The district does not have the demand or capacity to offer remote class this year and will expect students needing remote learning due to health issues to continue with the BOCES program that is in place.

**COMMITTEE REPORTS:**

Trustee Kennedy told the board that Niagara Orleans School Board Association has a temporary President in place and will hold their Mixer meet and greet on August 19 from 6-8 pm at Canalside in Lockport. This is a great opportunity to network.

Trustee Schmitt requested that the contact information be shared with our new officers for the Orleans/Niagara District officers. He found this to be helpful in sharing information between district Boards of Education.

B. Seymour shared that the Newfane Sewing group has offered to make masks for our district once again, at this time the High School is low on masks that were donated last year. Thank you to that group. President Lingle asked about the status of the pool repair. The facilities department is rebuilding the motor and filter and the reopening date is anticipated for August 9 to complete the missed two weeks of summer swim lessons and community swim opportunity.

**NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:**

R. Luck represented the NTA, there was not a comment at this time but she asked for confirmation that the staff letter regarding expectations of vaccinations will be sent this week.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the minutes of the July 13, 2021 meeting(s) of the Board of Education be and are approved.

Resolution Carried:           7 YES                   0 NO

**ROUTINE ORDER OF BUSINESS**

Meeting Minutes  
Enclosure 2021.08.03.8A

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2021.08.03.8B.

Resolution Carried: 7 YES 0 NO

Classification and placement of students  
Enclosure 2021.08.03.8B

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for period ending June 2021.

Resolution Carried: 7 YES 0 NO

Quarterly Student Activity Reports  
Enclosure 2021.08.03.8C

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for the period ending June 2021.

Resolution Carried: 7 YES 0 NO

Warrants  
Enclosure 2021.08.03.8D

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes. (except 9A-9G) note:9D was removed

Motion made by Trustee Kennedy and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the appointment of Jessica Parlier, Custodian, be discontinued and her employment with the District terminated effective August 3, 2021.

Resolution Carried: 7 YES 0 NO

**PERSONNEL ORDER OF BUSINESS**  
Termination of J. Parlier  
Enclosure 2021. 08.03.9A

Motion made by Trustee Oudette and seconded by Trustee Schmitt RESOLVED, upon the recommendation of the Superintendent of Schools, that Megan Keppler, residing in Middleport, New York, having Emergency COVID-19 Certification in Music be and is appointed as a 1.0 FTE Music Teacher, in the Music Education tenure area, at step 8, Masters, effective September 1, 2021, with a four-year probationary period of September 1, 2021 through August 31, 2025.

Resolution Carried: 7 YES 0 NO

Appoint M. Keppler,  
Music Teacher  
Enclosure 2021. 08.03.9B

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that Emily Popple, residing in Eden, New York, having Initial Certification in Mathematics 7-12 be and is appointed as a 1.0 FTE Mathematics Teacher, in the Mathematics Education tenure area, at step 2, Masters, effective September 1, 2021, with a four-year probationary period of September 1, 2021 through August 31, 2025.

Resolution Carried: 7 YES 0 NO

Appoint E. Popple,  
Mathematics Teacher  
Enclosure 2021. 08.03.9C

Motion made by Trustee Casinelli and seconded by Trustee Schmitt  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that Kathleen McCabe, residing in Clarence Center, New York, having Initial  
 Certification in Early Childhood Education (Birth-Grade2), Childhood  
 Education (Grades 1-6), Literacy (Birth-Grade6), Literacy (Grades 5-12) be  
 and is appointed as a 1.0 FTE Literacy Specialist, in the Remedial Reading  
 Education tenure area, at step 1, Masters, effective September 1, 2021,  
 with a four-year probationary period of September 1, 2021 through August  
 31, 2025.

Appoint K. McCabe,  
 Literacy Specialist  
 Enclosure 2021. 08.03.9E

Resolution Carried:            7 YES            0 NO

Motion made by Trustee Oudette and seconded by Trustee Kennedy  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that Sara Koetzle, residing in North Tonawanda, New York, having Initial  
 Certification in Early Childhood Education (Birth-Grade2), Childhood  
 Education (Grades 1-6), Literacy (Birth-Grade6), Literacy (Grades 5-12) be  
 and is appointed as a 1.0 FTE Math Interventionist, in the Elementary  
 Education tenure area, at step 2, Masters, effective September 1, 2021,  
 with a four-year probationary period of September 1, 2021 through August  
 31, 2025.

Appoint S. Koetzle,  
 Math Interventionist  
 Enclosure 2021. 08.03.9F

Resolution Carried:            7 YES            0 NO

Motion made by Trustee Stefanoski and seconded by Trustee Oudette  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that Casey Willadsen, residing in Akron, New York, having NYS Initial  
 Certification in Music Education, be and is appointed as a 0.6 FTE Music  
 Teacher, at step 3, Masters, prorated, September 1, 2021 through June 30,  
 2022.

Appoint C. Willadsen,  
 Part time Music Teacher  
 Enclosure 2021. 08.03.9G

Resolution Carried:            7 YES            0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that the following extracurricular clubs and organizations operate for the  
 2021-2022 school year and that the following advisors be and are  
 appointed according to provisions of Appendix C, Co-Curricular Stipends, of  
 the Newfane Teacher’s Association Collective Bargaining Agreement.

Appoint Co-Curricular  
 Advisors for the 2021-22  
 school year  
 Enclosure 2021.08.03.9H

ACTIVITY	BUILDING	ADVISOR(S)	STEP	%
Freshman Class	High School	Sean McDonnell	4	3.0
Science Club	High School	Kamilla Marschner	1	2.5
Youth Activation Committee	High School	Renee Luck	1	2.5

Resolution Carried:            7 YES            0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals be and are appointed for the 2021-2022 school year as Teacher Tutors, at the rate of \$17.00/hr. for a time assigned by the building principal for specific academic intervention services, according to the terms of the NTA Collective Bargaining Agreement:

Appoint Academic Intervention Services Tutors Enclosure 2021.08.03.9I

<u>Tutor</u>	<u>Building</u>
Margaret Gardner	Elementary School
Beth Krull	Elementary School
Resolution Carried:	7 YES      0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the listed interscholastic athletic coaches to the identified positions for the 2021-2022 school year:

Appoint Fall Coaches for the 2021-22 school year Enclosure 2021.08.03.9JKL

Sport	Position	Name	Step	%
Golf	Head	Michael Capen	11	6.5
Resolution Carried:	7 YES	0 NO		

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the listed interscholastic athletic coaches to the identified positions for the 2021-2022 school year:

Appoint Winter Coaches for the 2021-22 school year Enclosure 2021.08.03.9JKL

Sport	Position	Name	Step	%
Basketball – Boys	Varsity-Head	Eric Klumpp	11	11.50
Basketball – Boys	Jr. Varsity – Head	Jeff Kneeland	11	9.3
Basketball – Boys	Modified – Head	Cameron Stanton	1	5.50
Basketball – Girls	Varsity - Head	Kevin Klumpp	11	11.50
Basketball – Girls	J. Varsity – Head	Amber Pratt	6	9.3
Basketball – Girls	Modified – Head	Alexis Damon	2	5.5
Wrestling	Varsity – Head	Matt Lingle	8	11.5
Wrestling	Jr. Varsity - Head	Kevin Lucinski	5	9.3
Wrestling	Modified – Head	Terry Gill	2	5.5
Swimming	Varsity – Head	Emily Conlon	3	9.0
Swimming	Varsity – Asst.	Kathy Dudley	3	7.3
Swimming	Modified – Head	Kathy Dudley	2	5.5
Cheerleading	Varsity – Head	Kennedy Sears	8	7.5
Unified Bowling	Co-Head	Justin Balcom	7	3.25
	Co-Head	Renee Luck	4	3.25
Resolution Carried:	7 YES	0 NO		

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the listed interscholastic athletic coaches to the identified positions for the 2021-2022 school year:

Appoint Spring Coaches for the 2021-22 school year Enclosure 2021.08.03.9JKL

Sport	Position	Name	Step	%
Baseball	Varsity – Head	Chad Gretz	11	10.5
Baseball	Jr. Varsity - Head	Ryan Keys	7	8.5
Softball	Varsity – Head	Megan Forsyth	2	10.5
Softball	Jr. Varsity – Head	Victor Thibault	7	8.5

Track	Varsity – Head	Michael Heitzenrater	11	10.5
Track	Varsity – Asst.	Henri Kursten	11	8.5
Track	Varsity – Asst.	Sean McDonnell	5	8.5
Track	Varsity – Asst.	Jacqueline Parente	3	8.5
Track	Modified – Head	TBA		5.5
Unified Basketball	Co-coach	Justine Balcom	6	3.25
Unified Basketball	Co-coach	Renee Luck	5	3.25
Tennis	Varsity – Head	Josh Yapple	5	9.0
Lacrosse Boys	Varsity – Head	Kevin Lucinski	5	9
Lacrosse Girls	Varsity – Head	Kennedy Sears	6	9

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual, be and is approved as an unpaid assistant for the 2021-22 school year in the sport noted, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.

Appoint J. Parente as an unpaid assistant  
Enclosure 2021.08.03.9M

NAME SPORT

Joe Parente Football

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the following be and is appointed as a summer seasonal laborer for the summer of 2021 at the rate of \$12.50/hr. to work July 12, 2021 to August 27, 2021:

Appoint M. Page as Summer Laborer  
Enclosure 2021.08.03.9N

Michael Page – SH

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Andrew Kaszuba, be and is approved as an unpaid student, participating in Student Teaching at the Elementary School, in affiliation with Medaille College Education Department as noted, with Mrs. Uhle, Elementary Teacher as determined, effective September 7, 2021 through October 29, 2021.

Approved A. Kaszuba as a student teacher  
Enclosure 2021.08.03.9O

Resolution Carried: 7 YES 0 NO

The New Order of Business was voted on by consensus to be listed separately in the minutes.

**NEW ORDER OF BUSINESS**

Motion made by Trustee Tomasine and seconded by Trustee Schmitt RESOLVED, upon the recommendation of the superintendent of schools, and upon the cooperative bidding of Erie 1 and Orleans/Niagara BOCES that the following vendors, being the lowest responsible bidder for the items noted, be and are awarded the bids as follows:

Award cafeteria bids  
Enclosure 2021.08.03.10A

Bid recommendation Category Bid amount

**Erie 1 Boces**

- Eco Labs, Hershey's Ice Cream,
- Latina Boulevard Foods, Maplevale Farms
- Midstate Bakery, Wright Beverage Dis, Breakfast

& lunch foods, C.A. Curtze, WB Mason	Kitchen supplies	\$127,616.67
<b>Orleans Niagara Boces</b>		
Upstate Niagara Cooperative, Inc.	Breakfast & lunch foods	\$48,415.82
<b>Erie 1 Boces</b>		
JTM Food Group, Tyson/Advance Pierre, Rich Products, Asian Food Solutions.	Commodity Food Processing	\$11,108.99
<b>Resolution Carried:</b>	<b>7 YES</b>	<b>0 NO</b>

Motion made by Trustee Tomasine and seconded by Trustee Schmitt  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education approve the following Tax Warrant providing a  
tax levy of \$13,753,439 to meet the estimated expenses of the school  
district plus \$125,000 for library purposes:

Approve the Tax Warrant  
Enclosure 2021. 08.03.10B

To the collector of the Newfane Central School District, County of Niagara,  
New York State;

You are hereby commanded:

1. To give notice and start tax collection on September 1, 2021 (in accordance with the provision of Section 1322 of the Real Property Tax Law).
2. To give notice that the collection will end on November 1, 2021.
3. To collect taxes in the sum of \$13,753,439 to meet the estimated expenses of the school district plus \$125,000 for library purposes in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in this tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten (10) days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties to all taxes collected during the first month of the tax collection period (from September 1 to September 30, 2021). To add two percent (2%) interest penalties to all taxes collected during the second month of the tax collection (between October 1 and November 1, 2021) and to add an additional three (3%) percent interest penalties to all taxes collected after November 1, 2021, and to account for such sums as income due the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve, and file exact copies of all such receipts issued as required

by Section 986 of the Real Property Tax Law.

8. To promptly return this warrant at the expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected, and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law. This warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the members of the Board of Education. This warrant shall expire on the date stated above unless a renewal of extension has been endorsed on the fact of the warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Schmitt RESOLVED, upon the recommendation of the Superintendent of Schools, that the items listed in Enclosure 2021.08.03.10C and appended to this resolution be and are declared excess property, and; FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be and is authorized to dispose said items.

Resolution Carried: 7 YES 0 NO

Declare Excess Property  
Enclosure 2021.08.03.10C

**CONCLUDING ORDERS OF BUSINESS**

There were no remarks or comments at this time.

Public remarks

This time was used for trustees to share information without action.

Anything for the "good of the order"

Motion made by Trustee Kennedy and seconded by Trustee Tomasine MOVED, that the Board of Education enter executive session to discuss a Stage III Grievance CSEA specific personnel item.

Resolution Carried: 7 YES 0 NO

Meeting recessed at 7:56 pm reconvened at 8:28 pm

Executive Session

Motion made by Trustee Kennedy and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that Danielle Hawkins, residing in Pendleton, New York, and having NYS Professional Certification in the following areas; School Building Leader, School District Leader and Business & Marketing, be and is appointed as the Principal of Newfane Elementary School in the Elementary School Principal tenure area effective August 9, 2021, at a salary of \$95,000 prorated with a four-year probationary period from August 9, 2021 through August 8, 2025, contingent on meeting the eligibility criteria set forth by state law, 8 NYCRR Section 30-1.3.

Resolution Carried: 7 YES 0 NO

Appointed D. Hawkins,  
Elementary Principal  
Enclosure 2021.08.03.A



Motion made by Trustee Tomasine and seconded by Trustee Oudette  
MOVED, that the Board of Education grant Margaux Lingle, President of the  
Board, the authority to deny the Stage Three Grievance of the C.S.E.A.  
regarding an unpaid leave/suspension; and,  
FURTHER MOVED, that the Board of Education directs the President to send  
a response to the C.S.E.A.

Resolution Carried:        7 YES        0 NO

Denial of Stage III  
Grievance, CSEA

Motion made by Trustee Tomasine and seconded by Trustee Oudette  
MOVED, that the Board of Education adjourn the meeting.

Resolution Carried:        7 YES        0 NO

Meeting adjourned at        8:44 pm

**ADJOURNMENT**

Respectfully submitted,

Bernadette Seymour  
District Clerk