

Budget Development Process: 2021-2022

February 16, 2021

Goals for this evening:

- Review 2019-2020 final expenditures and current 2020-2021 spending;
- Present preliminary budget numbers by broad expenditure category;
- Review funding sources and anticipated funding levels for 2021-2022.

Budget Building Philosophy

- Utilize a transparent process
- Align Budget Development Plan with Reserve Plan
- Consult with administrators and other stakeholders
- Develop long term vision
- Inform and educate

Budget development timeline

February 2, 2021- Budget overview, review of 2021-2022 budget goals

→ February 16, 2021- First Draft 2021-2022 Budget

March 2, 2021- Finalize Draft of 2021-2022 Budget

March 16, 2021- Proposed 2021-2022 Budget (Adoption?)

April 20, 2021- Budget Adoption

May 4, 2021- Public Budget Hearing

May 18, 2021- Budget Vote and BOE Election

Historical Budget Information

Year end	Approved Budget	Actual New Revenue	Fund Balance Appropriated to Budget	Actual Expenditure	Excess revenues (deficit)	reserve usage(-) or addition
6/30/2011	\$32,401,145	\$29,703,170	\$2,697,975	\$29,154,901	\$3,246,244	\$548,269
6/30/2012	\$31,506,859	\$28,999,679	\$2,507,180	\$29,352,770	\$2,154,089	-\$353,091
6/30/2013	\$32,939,926	\$29,658,666	\$3,281,260	\$29,913,600	\$3,026,326	-\$254,934
6/30/2014	\$33,699,877	\$30,672,147	\$3,027,730	\$30,479,716	\$3,220,161	\$192,431
6/30/2015	\$33,918,038	\$31,524,392	\$2,393,646	\$30,433,683	\$3,484,355	\$1,090,709
6/30/2016	\$33,616,363	\$31,772,801	\$1,818,564	\$26,536,626	\$7,054,739	\$5,236,175
6/30/2017	\$33,887,072	\$32,502,493	\$1,384,579	\$30,284,451	\$3,602,621	\$2,218,042
6/30/2018	\$34,234,845	\$31,892,424	\$2,342,421	\$31,046,730	\$3,188,115	\$845,694
6/30/2019	\$36,385,957	\$31,975,451	\$4,410,506	\$32,756,239	\$3,629,718	-\$780,788
6/30/2020	\$36,931,271	\$32,725,108	\$4,610,344	\$30,827,866	\$6,507,586	\$1,897,242
2020-2021	\$36,007,988	\$31,984,619	\$3,334,765	\$31,476,760	\$3,842,624	\$507,859

2019-2020 Budget Closeout Info

2019-2020 revenue analysis

Revenue Source	Projected Revenue July 1, 2019	Actual 2019-2020 revenue	projected vs. actual
Tax Levy	\$13,617,484	\$13,620,114	\$2,630
State Aid	\$18,208,943	\$17,820,895	-\$388,048
Other Revenues	\$494,500	\$1,284,099	\$789,599
	\$32,320,927	\$32,725,108	
Appropriated fund balance	\$4,610,344	\$4,610,344	
Total	\$36,931,271	\$37,335,452	

2019-2020 expenditure analysis

approved budget	\$36,931,271.00
actual revenues	\$37,335,452.06
spending as of June 30	\$30,827,865.51
excess revenue/deficit	\$6,507,586.55

Last Year: “*Discretionary expenditure areas to monitor through the year:*”

- Materials and supplies
- Equipment
- Staff Development and Conferences
- Overtime
- Support staff positions: clerical, IAs, SRO
- Summer programming, field trips
- Extracurriculars and Interscholastic Athletics

2020-2021 current Revenue/Expenditure status

2020-2021 revenue analysis

Revenue Source	Budgeted Revenue July 1, 2020	Current actual 2020-2021 revenue	projected vs. actual
Tax Levy	\$13,765,980.00	\$13,113,528.00	-\$652,286
State Aid	\$18,313,548.00	\$5,899,346.00	-\$12,309,597
Other Revenues	\$631,500.00	\$712,281.00	\$80,781
	\$32,711,028.00	\$19,725,156.00	
Appropriated fund balance	\$3,296,960.00	\$3,296,960.00	
Total	\$36,007,988.00		

2020-2021 expenditure analysis

approved budget	\$36,007,988.00
current actual spending Feb 2021	\$16,316,004.60
Anticipated spending 2020-2021	\$31,476,760.19
excess revenue/deficit	\$4,531,227.81

PRELIMINARY BUDGET ASSUMPTIONS 2021-22

- This budget assumes a return to in-person operations for the 2021-2022 school year.
- Enrollment: Kindergarten enrollment stays consistent (currently at 77 registrants).
- All current staffing rolls over at 2020-2021 levels.
- Salaries- salary projections are based on current contract language and salary schedules.
- Special education: all current K- 11 students roll over into the new year including all out-of-District placements; special education needs for incoming kindergarteners is based on preliminary information from the CPSE.
- Employee benefit costs reflect known/anticipated adjustments to: retirement contribution based on published estimates from ERS/TRS; health insurance rates; Social Security increases, etc.
- Most discretionary budgetary allocations have been maintained at current levels or adjusted consistent with departmental 5 year budget plans (materials and supplies; equipment).
- Transportation expenses reflect pre-pandemic level of services.
- We will utilize reserves to accommodate any potential fluctuation in state aid.

Enrollment Comparison

2020-2021			
PreK	28	30	58
NEWFANE ELEMENTARY SCHOOL			
	M	F	
K	35	45	80
1	40	53	93
2	41	25	66
3	45	41	86
4	51	36	87
	212	200	412
NEWFANE MIDDLE SCHOOL			
5	49	47	96
6	42	39	81
7	49	64	113
8	55	48	103
	195	198	393
NEWFANE HIGH SCHOOL			
9	51	47	98
10	51	57	108
11	69	65	134
12	64	52	116
UGS	8	4	12
	243	225	468

1273

2021-2022				
PreK	33	33	66	
NEWFANE ELEMENTARY SCHOOL				
	M	F		
K	50	50	100	20
1	35	45	80	-13
2	40	53	93	27
3	41	25	66	-20
4	45	41	86	-1
	211	214	425	13
NEWFANE MIDDLE SCHOOL				
5	51	36	87	-9
6	49	47	96	15
7	42	39	81	-32
8	49	64	113	10
	191	186	377	-16
NEWFANE HIGH SCHOOL				
9	55	48	103	5
10	51	47	98	-10
11	51	57	108	-26
12	69	65	134	18
UGS	8	4	12	0
	234	221	455	-13

1257

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STAFFING 2020-2021

	EL		MS		HS	
	20-21	21-22	20-21	21-22	20-21	21-22
EL CLASSROOM	22		10			
OT	1					
ELA			2		5	
SOCIAL			2		5	
MATH	2		2		4	
SCIENCE			2		4	
FOR LANG/ESL	0.4		2		2.2	
TECH			1		1	
ART	1		1		2	
BUSINESS			0.2		0.8	
MUSIC	1		2.6		2	
HOME/CAREERS			1			
SPEC ED	7		6		7	
COUNSELORS	1		2		3	
SPEECH	2		0.5		0.5	
PSYCHOLOGIST	1		0.5		0.5	
READING	4		1			
PE/HEALTH	1.6		2.4		2.8	
LIBRARY					1	
INSTR. COACH			2			
Pre-K (NECC)	2					
	46	0	40.2	0	40.8	0

Budget vs Expenditures

- While the budget has exceeded \$36,000,000 expenditures have not exceeded \$33,000,000.
- Historically the budget has contained contingency which has been supported by appropriated fund balance.
- For 2021-22 the goal will be to contain the budget and use more realistic contingency levels.
- Also recommending a greater use of identified reserves to support the revenue side of the budget.

Budget to Budget Comparison

Expenditure Category	20-21 Budget	21-22 Budget	\$ change	% change
General Support	\$4,146,080	\$3,992,295	-\$153,785	-3.71%
Contingency	\$0	\$450,000	\$450,000	
Instruction	\$18,503,890	\$18,293,932	-\$209,958	-1.13%
Transportation	\$2,913,963	\$2,930,717	\$16,754	0.57%
Employee Benefits	\$8,400,080	\$8,306,750	-\$93,330	-1.11%
Debt Service	\$1,895,975	\$1,898,638	\$2,663	0.14%
Interfund Transfers	\$148,000	\$145,000	-\$3,000	-2.03%
TOTAL	\$36,007,988	\$36,017,331	\$9,343	0.03%

Expenses 2021-2022

Debt Service

5.3%

Employee Benefits

23.1%

Transportation

8.1%

General Support

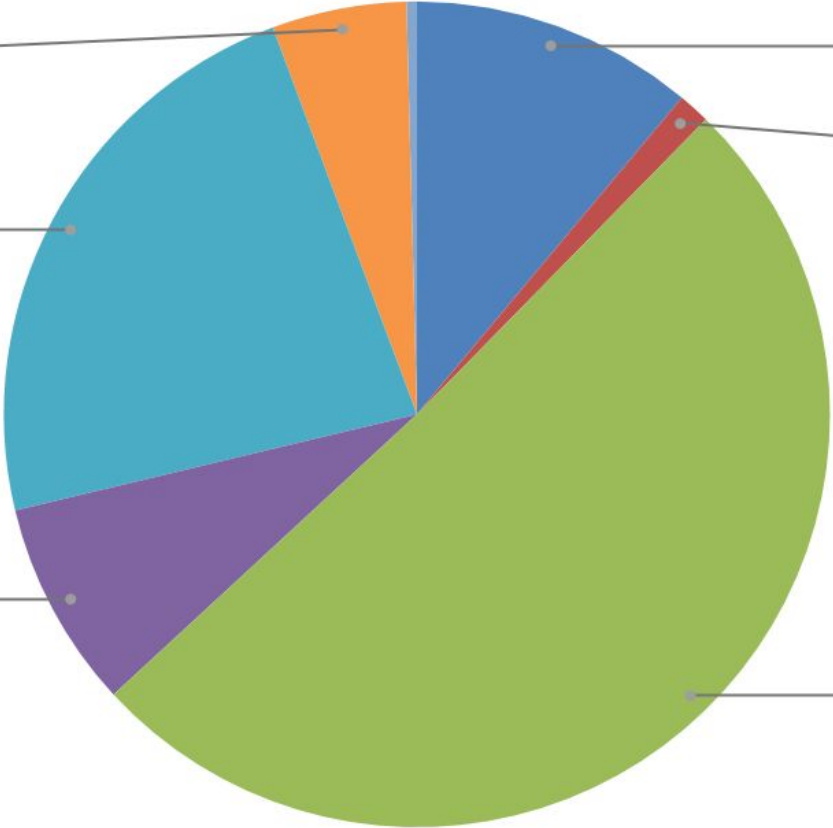
11.1%

Contingency

1.2%

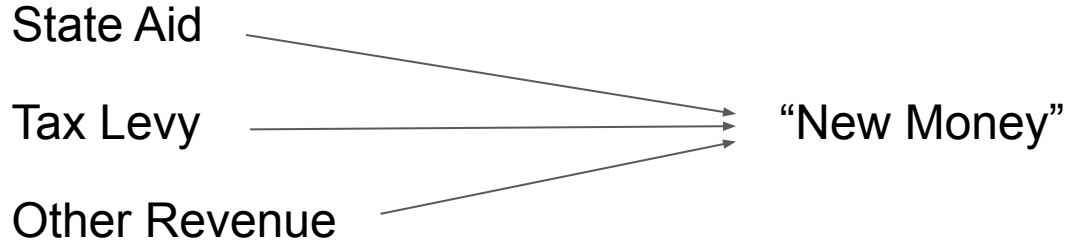
Instruction

50.8%



FUNDING: HOW DO WE PAY FOR THE ANTICIPATED EXPENDITURES?

Revenue Sources:



Reserves/ Fund Balance ———> Unspent monies accrued over time from previous budgets.

State Aid

- While State Aid shows as an increase for 2021-22 some is supported by Federal Stimulus monies (\$1,280,640);
- State aid originating from New York State is down;
- While this benefits us next year, the stimulus is “one-time” aid; when it ends, it will leave a hole in our budget NYS may not be able to fill.

Tax Levy

- For 2021-22 the goal will be to contain the tax levy to no more than 1% increase;
- Any tax levy increase would be significantly lower than the tax cap (7.1%).
- If the Board chose to levy a 1% increase:
 - 1.00% will generate \$136,850 of additional tax revenue for the District;
 - That amount will be spread equally amongst all property owners in the District;
 - Without taxable property assessment info, we can only estimate the impact of the levy increase on an average homeowner's tax bill.
 - Estimated increase would be around \$0.20 per thousand.

Reserves/ Fund Balance

- Appropriated Fund Balance use will be reduced to reflect lower contingency funding;
- Specific reserves will be identified and used as revenue sources to offset qualified expenses.

Revenue Category	20-21 Budget	21-22 Budget	\$ change	% change
Property Taxes	\$13,685,014	\$13,685,014	\$0	0.00%
Payment in Lieu of Tax	\$42,966	\$31,660	-\$11,306	-26.31%
State Aid	\$18,313,548	\$18,693,518	\$379,970	2.07%
Other Revenues	\$631,500	\$818,000	\$186,500	29.53%
<i>From Workers Comp Reserve</i>	\$0	\$9,000	\$9,000	
<i>From Unemployment Reserve</i>	\$0	\$9,000	\$9,000	
<i>From EBAL Reserve</i>	\$0	\$700,000	\$700,000	
<i>From Debt Service Reserve</i>	\$0	\$450,000	\$450,000	
<i>From Retirement System Reserve</i>	\$0	\$180,000	\$180,000	
Appropriated Fund Balance	\$3,334,960	\$1,441,139	-\$1,893,821	-56.79%
TOTAL	\$36,007,988	\$36,017,331	\$9,343	0.03%

DESCRIPTION	Budget 2020-2021	Budgeted 2021-2022	AMOUNT CHANGE	percent change
Real Property Tax Levy	\$13,685,014	\$13,821,864	\$136,850	1.00%
Payment in lieu of Taxes	\$42,966	\$31,660		
Other Revenue	\$631,500	\$818,000		
State Aid	\$18,313,548	\$18,693,518		
Appropriated Fund Balance	\$3,334,960	\$1,304,289		
Allocated Reserves	\$0	\$1,348,000		
BASIC BUDGET	\$36,007,988	\$36,017,331	\$9,343	

Revenue 2021-2022

Allocated Reserves

3.7%

Appropriated Fund

4.0%

State Aid

51.9%

Real Property Tax Levy

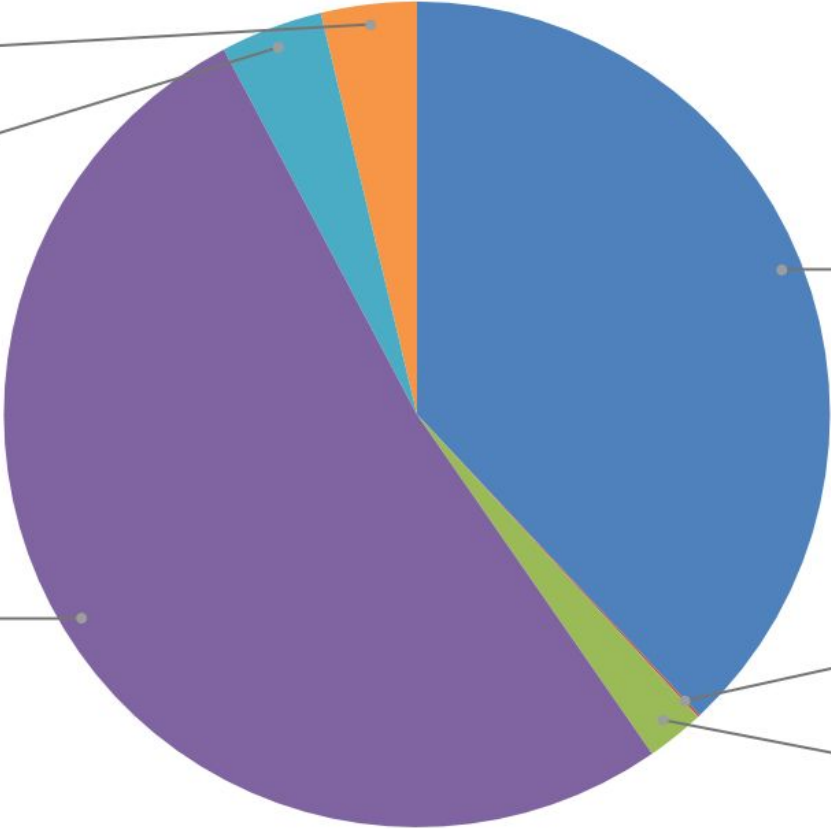
38.0%

Payment in lieu of Taxes

0.1%

Other Revenue

2.3%



2021-2022 Budget Summary

\$36,017,331 operating budget;

Budget to Budget increase of 0.03% or \$9,343.00;

Possible tax levy increase of no more than 1%(?);

Maintains all curricular and extra-curricular program offerings;

Maintains all programmatic supports;

Continues to “right-size” the budget to bring it more in-line with actual spending;

Complies with all the recommendations of the 2020 Comptroller’s report.

Questions?