



NEWFANE CENTRAL SCHOOL DISTRICT

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January 13, 2023

Dear Newfane School Community Member:

The Newfane Board of Education has appointed the Western New York Educational Service Council and its Executive Director, Mr. Anthony Day, to assist in its search for our next Superintendent of Schools. Recently, the Board met in a special session to plan the essential elements of the search process. The Board has decided to utilize an open, community search for this process and has established the tentative timeline below:

January 13-27, 2023	A survey is placed online for community members to provide input regarding the desired credentials, experiences, and qualities of the next Superintendent.
February 1, 2023	A focus group will meet to provide additional insight and reaction to the survey results. That feedback will be used to revise the candidate profile to be utilized throughout the search process.
February 21- March 17, 2023	The posting for the position is officially opened, the vacancy brochure is distributed and published, and applications packets are accepted.
April 24, 25 and 27, 2023	The Board of Education conducts preliminary interviews with semi-final candidates.
May 9-11, 2023	Finalist interviews with a community stakeholder group and the Board of Education.
On or about June 20, 2023	The Board of Education formally appoints the new Superintendent of Schools.
On or about July 24, 2023	The new Superintendent begins employment with the District.

This morning, an online survey was made available for community members to provide their thoughts and insights on the qualities desired in the next Superintendent. A focus group will be convened to review the survey results and offer more detailed reactions to that information and offer recommendations to revise the candidate profile to be used by the Board of Education throughout the search process. On behalf of the Board, I would like to invite you to take part in the survey by clicking on this link: [Newfane Community Survey](#). You can also access the website on the District website at newfane.wnyric.org. An item in the survey offers interested community members an opportunity to express interest in participating in the survey focus group as well.

Towards the end of our process, the Board will seek individuals representing the perspective of administrators, teachers, support staff and community members to participate in a community interview team. This group will have an opportunity to interview each of the final candidates and offer feedback on their strengths, potential gaps or concerns and overall ability to be successful in the position. More information will be available on this group in the months ahead.

The Board will continue to provide updates on the search process as it moves forward. Should you have any questions about the process, please contact the WNYESC search consultant:

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Respectfully submitted,

Newfane CSD Board of Education

"Together We Can"