



**Newfane Central School District
Board of Education**

NEWFANE BOARD OF EDUCATION MEETING MINUTES

OCTOBER 20, 2020

The October 20, 2020 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:03 pm.

CALL TO ORDER

A. Casinelli, A. Kennedy, M. Lingle, E. Oudette, J. Schmitt, M. Stefanoski
S. Tomasine
M. Baumann
Remote: J. Bower, G. Noon, M. Whyte, H. Staley, L. Leaven, D. Bedette,
J. Huntington, J. Anstett, N. Bolt, J. Dwyer, K. Klumpp, R. Seelbinder

TRUSTEES PRESENT

**ADMINISTRATION and
OTHERS PRESENT**

The District Mission Statement was read by Trustee Lingle.

**PLEDGE OF ALLEGIANCE
DISTRICT MISSION
STATEMENT**

Motion made by Trustee Casinelli and seconded by Trustee Oudette
RESOLVED, that the proposed agenda for October 20, 2020 be approved.
Resolution Carried: 7 YES 0 NO

**ESTABLISH ORDERS OF
THE DAY**
Approved the agenda

There were no comments at this time.

PUBLIC COMMENTS

PRESIDENT REPORT:

REPORTS

President Schmitt did not have a report at this time.

SUPERINTENDENT REPORT: Mr. Baumann updated the Board of Education on the following topics:

Parent survey regarding virtual learning, many positive results and some areas that need improvement to meet the expectations of the parents. 75% were satisfied while 25% indicated that expectations were not being met. The Building Principals are working on a plan to address this.

FEMA reimbursement request was completed and submitted. The items that are eligible for reimbursement are very specific. The order to provide Free lunches to our students was extended through June 2021.

Niagara Department of Health is offering free COVID-19 testing to the Newfane Staff, having 120 rapid tests available for us. Once our staff sign up, any additional tests will be offered to the program staff of BOCES Learning Center and Head start.

Mr. Baumann presented to the board options for projects that could be included in the Capital Project Scope. These are within the scope presented to be voted on in December. Suggestions and cost were discussed with more information needed to consider.

Discussion took place as to what type of recognition the board would like to see as virtual in the upcoming months. President Schmitt suggested a program to acknowledge workers that have gone above and beyond in the future.

BOCES is looking into the addition of Air Conditioning for the Learning Center located at the Middle School which would allow them to run a 12month program.

COMMITTEE REPORTS:

Trustee Kennedy updated the board on recent NOSBA meetings and requested Mr. Baumann to actively participate in the upcoming meeting by providing suggestions and questions to ask. NOSBA will be hosting a prospective board member meeting again this Spring.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

The NTA was represented by R. Seelbinder, there was not a report at this time.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

ROUTINE ORDER OF BUSINESS

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, that the minutes of the September 15, 2020 and October 6, 2020 regular meetings of the Board of Education be and are approved.

Approved minutes
Encl. 2020.10.20.8A

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2020.10.20.8B.

Approved classification
and placement of
students
Encl. 2020.10.20.8B

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer’s Monthly Reports for the periods of July and August 2020.

Accepted and filed the
Treasurer’s Monthly
Report
Encl. 2020.10.20.8C

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for the period ending August 2020.

Accept and filed the
Warrant Encl.
2020.10.20.8D

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the September 2020 Budget Status Reports as submitted.

Accepted and filed the
budget status report
Encl. 2020.10.20.8E

Resolution Carried: 7 YES 0 NO

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Lingle and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that Jenna Richmond, be and is approved as an unpaid School Counseling Intern, participating in field work, in affiliation with the School Counseling, School and Educational Psychology Program through University at Buffalo, from September 22, 2020 through June 30, 2021, to complete hours with Robyn Wolf, Counselor.

Resolution Carried: 7 YES 0 NO

PERSONNEL ORDER OF BUSINESS

Approved an unpaid intern, J. Richmond Encl. 2020.10.20.9A

Motion made by Trustee Lingle and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual, be and is approved as an unpaid assistant for the 2020-21 school year in the sport noted, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.

Approved an unpaid volunteer coaching assistant, C. Stanton Encl. 2020.10.20.9B

NAME SPORT

Cameron Stanton Varsity Boys Soccer

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals be approved as uncertified Substitute Teachers in the district as listed.

Approved substitute teachers Encl. 2020.10.20.9C

Casey Bower-Uncertified Teacher Substitute, effective September 30, 2020

James Weber-Uncertified Teacher Substitute, effective October 7, 2020

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education extend the end date for the appointment of Larry Leaven, who was appointed on September 1, 2020, as Interim Principal of the Middle School from October 30, 2020 to November 30, 2020 keeping all other stipulations per the original agreement.

Extended and appointment, L. Leaven Encl. 2020.10.20.9D

Resolution Carried: 7 YES 0 NO

Due to its length, this resolution was considered read in its entirety.

Motion made by Trustee Casinelli and seconded by Trustee Kennedy

“Together We Can, Newfane 2020 – Building Our Future” Project

WHEREAS, the Newfane Central School District (the “District”) and its Board of Education (the “Board”) propose to undertake a capital improvements project titled “Together We Can, Newfane 2020 – Building Our Future” which includes various renovations, upgrades, and site work improvements at the District’s sites and facilities (the “Project”); and

WHEREAS, as a Type I action, a coordinated review of the Project has been conducted with the District/Board as the “Lead Agency” in accordance with

NEW ORDER OF BUSINESS

Approved a SEQRA Encl. 2020.10.20.10A

State Education Department policy and procedure and State Environmental Quality Review Act (“SEQRA”) regulations; and

WHEREAS, the District/Board duly considered the proposed Project, the SEQRA Environmental Assessment Form, the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, input from involved agencies, and such other information deemed appropriate; and

WHEREAS, the District/Board identified the relevant areas of environmental concern, took a hard look at these areas, and made a reasoned elaboration of the basis for the determination;

NOW, THEREFORE, BE IT RESOLVED by the Newfane Central School District Board of Education that:

1. The District/Board is the lead agency under SEQRA, and the “Together We Can, Newfane 2020 – Building Our Future” capital improvements project will not result in a significant adverse impact on the environment.
2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration, and Parts 1, 2, and 3 of the Environmental Assessment Form are also incorporated herein by reference.
3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.
4. This resolution is effective immediately.

Resolution Carried: 7 YES 0 NO

Due to its length, this resolution was considered read in its entirety.

Motion made by Trustee Oudette and seconded by Trustee Stefanoski
BE IT RESOLVED, by the Board of Education (the “Board”) of the Newfane Central School District, Niagara County, New York (the “District”), as follows:

Section 1. That the provisions of this resolution shall be effective regardless of anything to the contrary in the policies of this Board, or the previous minutes of this Board, or otherwise.

Section 2. That the Board wishes to propose a capital improvements project involving the reconstruction and renovation of, and the construction of improvements, additions and upgrades to various District buildings and facilities (and the sites thereof), all as described in greater detail in Proposition No. 1 in the legal notice set forth below (collectively, the “Project”) and, as part of that process, pursuant to the State Environmental Quality Review Act (“SEQRA”), an Environmental Assessment Form has been completed for the Project, which is a Type I action under SEQRA, a thorough review of the Project’s potential environmental impacts has been undertaken, it has been found that the Project will not result in a significant adverse impact on the environment, and a written, reasoned elaboration of the SEQRA determination of significance has been provided in a Negative Declaration.

Approved a proposition
resolution including the
Legal Notice and call for
Special Meeting

Section 3. That a special meeting and vote of the qualified voters of the District (the "Special Meeting and Vote") will be held at the Miller Hose Company, Inc. (a/k/a Miller Hose Fire Company) building located at 6161 McKee Street, Newfane, New York, on Tuesday, December 15, 2020, at 12:00 noon, prevailing time, for the purpose of voting upon the proposition hereinafter set forth.

Section 4. That the notice of the Special Meeting and Vote, including the proposition to be voted upon, shall be in substantially the following form, to-wit:

NOTICE OF SPECIAL SCHOOL DISTRICT MEETING AND VOTE

**NEWFANE CENTRAL SCHOOL DISTRICT
NIAGARA COUNTY, NEW YORK**

The Board of Education of the Newfane Central School District, Niagara County, New York (the "District") HEREBY GIVES NOTICE that a special meeting and vote of the qualified voters of the District (the "Special Meeting and Vote") will be held on **Tuesday, December 15, 2020** at the Miller Hose Company, Inc. (a/k/a Miller Hose Fire Company) building located at 6161 McKee Street, Newfane, New York, at 12:00 noon, prevailing time, for the purpose of voting (by paper ballots) upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of **12:00 noon and 8:00 p.m.**, prevailing time, on that day. This assumes that the polling place is open and can be safely accessed in accordance with the terms of any prevailing Executive Order(s) that may be in place from the Governor of New York in the wake of the Covid-19 pandemic. If on December 15 the polling place cannot be so accessed, or if the polling place is closed on that day due to inclement weather (or for any other non-pandemic reason), it is the present intention of the District that the Special Meeting and Vote will be held on the day on which the polling place is next open and may be safely accessed, with the voting hours remaining the same. In the event that the polling place is for any reason closed or not safely accessible on December 15, for whatever reason, voters are asked to please consult the District's website for guidance on the timing of, and procedures for holding, the re-scheduled Special Meeting and Vote.

PROPOSITION NO. 1

"TOGETHER WE CAN, NEWFANE 2020 - BUILDING OUR FUTURE" PROJECT

Shall the following resolutions be adopted, to-wit:

RESOLVED, that the Board of Education (the "Board") of the Newfane Central School District, Niagara County, New York (the "District"), is hereby authorized to undertake a proposed "Together We Can, Newfane 2020 - Building Our Future" capital improvements project (the "Project") consisting of the reconstruction and renovation of, and the construction of improvements, additions and upgrades to various District buildings and facilities (and the sites thereof), at an estimated maximum cost of \$30,569,000, to implement various health, safety, accessibility and Code compliance measures that are required by the State Education Department in connection with any significant capital improvements project and various other measures that are generally described in (but are not to be limited by)

the written plan for the Project that was prepared by the District with the assistance of Cannon Design (the "Project Plan"), which is available for public inspection in the office of the District Clerk, such work being anticipated to include, without limitation and to the extent as and where required, the particular elements described below. Proposed work at the Elementary School is anticipated to include a new roof and main entrance renovations including relocation of the interior vestibule doors and other upgrades to improve security. Other proposed improvements at the Elementary School are anticipated to include upgrades to parking lots and lighting, restrooms, and interior door hardware. At the Middle School, proposed work is anticipated to include vestibule upgrades to improve security, parking lot reconstruction and lighting upgrades, locker room upgrades, and a digital message board sign. Proposed roof upgrades at the Middle School are anticipated to include rubber roofs and synthetic slate tiles and new flashing to correct leaks while maintaining the building's historic appearance. Other upgrades at the Middle School are anticipated to include auditorium renovations, including theater lights, sound equipment and panels, replacement seating and flooring, and updated interior and exterior doors and hardware. If funds were to allow, reconstruction of the existing running track at the Middle School, with possible expansion, and associated drainage upgrades are anticipated to be included in the project scope. At the High School, proposed work is anticipated to include roof work, main office renovations including to improve entrance security, updated interior door hardware, and upgrades to hallway ceilings and wall tile. Proposed site work at the High School is anticipated to include parking lot expansion and construction of an auxiliary entrance drive. Athletic facility improvements at the High School are anticipated to include a new stadium with synthetic turf striped for baseball, softball, football, soccer, lacrosse, and field hockey, perimeter fencing, and athletic field lighting. Related proposed athletic facilities upgrades are anticipated to include grandstand seating for approximately 1,000 persons, a press box, scoreboards, baseball and softball dugouts, bullpens, portable bleachers, backstops, and fencing, various athletic field equipment items, pedestrian walkways with lighting, storm water management, and utility improvements. Other proposed upgrades at the High School are anticipated to include reconstruction of a natural grass and clay baseball field and reconstruction and expansion of the tennis courts, and a restroom building with concession space may also be constructed. Proposed work at the Newfane Early Childhood Center is anticipated to include roof work, main entrance renovation including the construction of an interior vestibule to improve security, and various other upgrades including to the heating system, parking lot, and restrooms. If the budget allows after receiving construction bids, or if other items are identified, similar additional renovations, upgrades, and building or site work improvements could be undertaken. All of such work (or so much thereof as can be accomplished within the overall budget for the Project, once the construction bids are received) is to be undertaken at an estimated maximum cost of \$30,569,000, and will include the purchase of original furnishings, equipment, machinery and apparatus required in connection

with the purposes for which such buildings, facilities and sites are used, and all ancillary or related work required in connection therewith, and the Board is authorized to expend therefor, including for preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated maximum cost of \$30,569,000, provided that the detailed costs of the components of the Project (as generally described in the Project Plan) may be reallocated among such components, or such components may be deleted, revised or supplemented if (1) the Board shall determine that such reallocation, deletion, revision or supplementation is in the best interests of the District and (2) the aggregate amount to be expended for the Project shall not exceed \$30,569,000 and (3) no material change shall be made in the overall scope and nature of the Project; and be it further

RESOLVED, that the Board is hereby authorized to expend or apply toward the Project, during the current fiscal year of the District, the entire balance (\$7,000,000, plus any interest earned) from the District's Building Capital Reserve Fund that was established in 2020, with such Fund then to be terminated; and be it further

RESOLVED, that a tax is hereby voted to finance the balance of the estimated maximum cost of the Project in an amount not to exceed \$23,569,000, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; and be it further

RESOLVED, that in anticipation of such tax, obligations of the District including, without limitation, serial bonds, statutory installment bonds, bond anticipation notes and/or lease/purchase obligations, or any combination thereof, are hereby authorized to be issued in the aggregate principal amount of not to exceed \$23,569,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and be it further

RESOLVED, that New York State Building Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds shall, to the extent received, be applied to offset and reduce the amount of taxes herein authorized to be levied.

NOTICE IS HEREBY FURTHER GIVEN that such Proposition No. 1 shall appear on the paper ballots to be utilized in substantially the following abbreviated form:

PROPOSITION NO. 1

"TOGETHER WE CAN, NEWFANE 2020 - BUILDING OUR FUTURE" PROJECT

YES

NO

Shall the following resolution be adopted, to-wit:

RESOLVED, that (a) the Board of Education (the "Board") of the Newfane Central School District, Niagara County, New York (the "District") is hereby authorized to undertake a proposed "Together We Can, Newfane 2020 - Building Our Future" capital improvements project (the "Project") consisting of the reconstruction and renovation of, and the construction of improvements, additions and upgrades to various District buildings and facilities (and the sites thereof), to implement various health, safety, accessibility and Code compliance measures and various other measures that are included and generally described in (but are not to be limited by)

the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$30,569,000; (b) the Board is hereby authorized to expend or apply toward the Project the entire balance (\$7,000,000, plus any interest earned) from the District's Building Capital Reserve Fund that was established in 2020, and then to terminate such Fund; (c) a tax is hereby voted in an amount not to exceed \$23,569,000 to finance the balance of the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (d) in anticipation of such tax, obligations of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$23,569,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (e) New York State Building Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

NOTICE IS HEREBY FURTHER GIVEN that an Environmental Assessment Form has been completed for all of the anticipated work involved in the Project, which constitutes a Type I action under the State Environmental Quality Review Act ("SEQRA"), a thorough review of the Project's potential environmental impacts has been undertaken, it has been found that the Project will not result in a significant adverse impact on the environment, and a reasoned elaboration of the SEQRA review and findings has been provided in a Negative Declaration.

NOTICE IS HEREBY FURTHER GIVEN that applications for absentee ballots may be obtained at the office of the District Clerk between the hours of 9:00 a.m. and 4:00 p.m., prevailing time, except Saturdays, Sundays and holidays. Completed applications must be received by the District Clerk at least seven days before the Special Meeting and Vote, if the ballot is to be mailed to the voter, or on the day before the Special Meeting and Vote, if the ballot is to be issued personally to the voter. The list of all persons to whom absentee ballots shall have been issued will be available for inspection in the office of the District Clerk, between the hours of 9:00 a.m. and 4:00 p.m., prevailing time, until the day set for voting, except for Saturdays, Sundays and holidays. No absentee ballot will be canvassed unless it is received prior to 5:00 p.m., prevailing time, on December 15, 2020, in the office of the District Clerk, 6048 Godfrey Road, Burt, New York.

Dated: October 20, 2020

Burt, New York

BY ORDER OF THE BOARD OF EDUCATION OF THE
NEWFANE CENTRAL SCHOOL DISTRICT
NIAGARA COUNTY, NEW YORK

By: Bernadette Seymour, District Clerk

Section 5. That the District Clerk is hereby authorized and directed to cause notice to be given of such Special Meeting and Vote, in substantially the form hereinbefore prescribed, by publishing the same four (4) times within the seven (7) weeks next preceding the date of the Special Meeting and Vote, the first publication to be at least 45 days (but not more than 49 days)

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|---|-------------|
| To budget code | |
| A1040.160-10-0000 (District Clerk Salary) | \$948.80 |
| A1240.150-10-0000 (CS Admin Prof Staff Salary) | \$4268.60 |
| A1240.160-10-0000 (CS Admin Classified Salary) | \$600.00 |
| A1310.160-20-0000 (Bus Admin Classified Salary) | \$398.34 |
| A1620.160-21-2020 (Operations Extra Pay COVID) | \$47,071.67 |
| A1620.425-21-2020 (Contractual COVID) | \$11,330.16 |
| A1620.450-21-0000 (Supplies COVID) | \$9,586.59 |
| A1680.490-20-0000 (Data processing BOCES) | \$1,105.94 |
| A2020.150-30-0000 (Supervision Prof Sal NECC) | \$5,810.16 |
| A2020.150-60-0000 (Supervision- Prof Staff MS) | \$1,177.30 |
| A2020.150-70-0000 (Supervision- Prof Staff SR) | \$5,329.03 |
| A2070.490-20-0000 (BOCES inservice) | \$290.00 |
| A2110.120-60-0000 (Reg Sch 6th Grade) | \$18,400.00 |
| A2110.130-60-0000 (Reg Sch 7-8 Grade) | \$12,612.30 |
| A2110.160-30-0000 (Reg Sch Prof Class Sal NECC) | \$384.58 |
| A2110.160-40-0000 (Reg Sch Prof Class Sal NE) | \$18,936.10 |
| A2110.160-70-0000 (Reg Sch Prof Class Sal SR) | \$839.82 |
| A2250.150-31-0000 (Spec Ed Prof Staff Sal Olct) | \$5,810.16 |
| A2250.150-40-0000 (Spec Ed Prof Staff Sal NE) | \$15,000.00 |
| A2610.150-60-0000 (Library Media Prof Staff MS) | \$1,125.00 |
| A2610.150-70-0000 (Library Media Prof Staff SR) | \$1,125.00 |
| A2810.150-40-0000 (Guidance Prof Staff EI) | \$240.00 |
| A2810.150-60-0000 (Guidance Prof Staff MS) | \$1,125.00 |
| A2810.150-70-0000 (Guidance Prof Staff SR) | \$2,250.00 |
| Resolution Carried: | 7 YES 0 NO |

Motion made by Trustee Stefanoski and seconded by Trustee Kennedy RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the memorandum of agreement relative to the Cafeteria Personnel Association Collective Bargaining Agreement, and further that the Superintendent of Schools be and is authorized to sign said memorandum of agreement.

Resolution Carried: 7 YES 0 NO

Approved a MOA,
Cafeteria Personnel
Association Collective
Bargaining Agreement
Encl. 2020.10.20.10F

**CONCLUDING ORDERS
OF BUSINESS**

Public comments

There were no comments at this time.

This time was used for trustees to share information without action, some comments were:
 Inquiry if the Elementary start time is being reevaluated; is the APP test part of the Physical Education curriculum and if not, can it be; inconsistent progress reports from the Middle School to be looked into.
 Congratulations to H. Staley and the Elementary School for the 60th anniversary celebration of the school.
 A. Kennedy mentioned a webinar that discussed inclusivity and equality and what that meant to her. She also encouraged the board to look at the

Anything for the “good
of the order”

NYYSBA financial courses offered.

B. Seymour updated the board on the location of the Capital Project Vote – Miller Hose Company, and requested confirmation of the regular meeting on that date, December 15, 2020.

Motion made by Trustee Kennedy and seconded by Trustee Casinelli
MOVED, that the Board of Education enter into executive session for the purpose of discussing specific personnel matters and grievances filed.

Resolution Carried: 7 YES 0 NO

Recessed at: 8:11 pm Reconvened at: 8:53 pm

EXECUTIVE SESSION

Motion made by Trustee Kennedy and seconded by Trustee Oudette
MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 7 YES 0 NO

Meeting adjourned at: 8:54 pm

ADJOURNMENT

Respectfully submitted,

Bernadette Seymour
District Clerk